

**Meeting Minutes**  
**WEST CHARLOTTE STORMWATER UTILITY ADVISORY COMMITTEE**  
**September 24, 2014 – Regular Meeting**  
**10:00 a.m. – Building Construction Services Conference Room**

**Attendees:** Laren Armstrong, Henry Killion, Glynn Perkins, Stanley Plizga, and Scott Schermerhorn

**Absent:** Lawrence Harrod (excused)

**County:** Karen Bliss, Mike Dallenbach, John Elias, Johnny Hunter, Francine Lisby, Chuck Mopps, Judith Nothdurft, Linda Rohmer-Free, Joanne Vernon, and Sandy Wright

**Guests:** Sign-in sheet attached

The meeting was called to order at 10:01 a.m. with a roll call that determined a quorum was present.

The meeting minutes from May 28, 2014 were unanimously approved as written.

**Citizen Input on Agenda Items Only (3 Minute Limit)**

- Ms. Slater thanked the Committee for taking care of the cattails at the Learning Garden. She asked about the mowers mowing against the concrete barriers at the drainage ditches. Mr. Dallenbach stated they are required to mow within 1 foot of the structures. Ms. Slater asked if there is a schedule for the cleaning out of the major drainage ditches or if it is done as needed? Mr. Dallenbach will follow up.

**Unfinished Business:**

- Newgate Waterway Spoil Removal – Ms. Bliss stated it is in the Purchasing Department and will be posted for 30 days, once out on the street. The contract for the gopher tortoise survey and their removal is set up; a cost estimate will be created after the survey is complete. Construction should start in January. The entire length of the canal and 7 lots will be surveyed. Staff will work with the contractor to see exactly what area will be used to avoid relocating all of the tortoises. The project should be completed in 3 to 4 months after it has been awarded.
- Oyster Creek (Scheduled FY2014/2015) – Ready to go to Purchasing in October. The contract is being combined with a permit condition for the Winchester project; however this MSBU will only fund the Oyster Creek portion.
- Grass Carp Barriers – Complete and have been inspected by the state. A permit for 1350 grass carp has been received. The project will go out to bid for an RFQ after October 1<sup>st</sup>. The release is anticipated in November or December. The Committee is happy with the barriers.
- Erosion Locations (Monitor/No Action at this time) –
  1. 899 & 902 Boundary Blvd. (Erosion around manhole)
  2. 193 West Pine Valley (Previous broken main)
  3. 790 Boundary Blvd. (Swale eroding)
- Coral Creek Restoration Project – Mr. Killion asked about the unexpected vegetation that is growing in the water as you look toward the new weir; the Committee is concerned it will restrict the flow. After review, the vegetation was planned as part of the permit. The yellow turbidity screen is still there. Ms. Vernon will follow up. No progress on Phase 2 at this time. The weir is working the way it was designed; the flow is working well. There was discussion regarding additional “No Trespassing” signage at the weirs; after review the Committee agreed no additional signs are needed.
- Buck Creek (Monitor/No Action at this time) - The committee is concerned about the condition of the mangroves after the pepper trees were trimmed. Ms. Nothdurft will follow up with Natural Resources.
- Water Lettuce Control – The water lettuce comes from east Englewood through the Butterford Canal. Crews are currently treating the water in an attempt to keep the lettuce on the Englewood side of CR 771. Water lettuce has been observed coming under CR 771.

**New Business:**

- NPDES Presentation – Ms. Bliss gave a presentation on the National Pollutant Discharge Elimination System. This permit is required and is part of the 1972 Clean Water Act. Each year a list of programs must be supplied to prove what the County does to comply with the State and Federal requirements. The County does what is required to maintain the permit. Annual reports are done each year and are available to the members.

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- The West Charlotte Stormwater Joint Meeting of all comprised units will be held on October 15, 2014 at 10:00 a.m. There was discussion regarding suggestions for agenda items as follows.
  - Addressing items that should be paid for by private property owners
  - Review the Street & Drainage Ordinances to ensure they define what each MSBU is responsible for
  - Should the MSBUs without active committees be combined?
  - Partnership with other MSBUs to share project cost
  - Overlapping responsibilities between the Stormwater Unit and Street & Drainage Units
  - A presentation on what West Charlotte Stormwater Utility Unit's responsibilities are
- Future Projects for the next 2 year budget for FY2016 and FY2017 – Ms. Vernon will follow up with Maintenance & Operations (M&O) regarding high dollar maintenance projects that should be added.
- Answers to last meetings financial questions – Ms. Rohmer-Free explained the financial reports and answered questions previously asked by the Committee. Some items don't appear to be on the correct line on the report. Ms. Rohmer-Free will follow up on the Boundary Blvd. pipe lining with M&O staff. The Committee can request backup documentation for a journal entry. The Committee stated South Gulf Cove water quality testing is being paid for by the Stormwater Unit and isn't shown on the report. Ms. Rohmer-Free will follow up on this and also the amounts shown on the Budget under the Newgate Project. There was discussion regarding large contracts that go out for bid and come back with a single bidder. Ms. Nothdurft will follow up with Purchasing for their process of awarding those types of contracts.
- Financial Reports – Financial History, 9 Month Actual and Activity Reports were distributed for review and discussion.
- Draft FY 2014/2015 Budget – This was pre-approved by the West Charlotte Stormwater Unit last year.

### Open Discussion:

- Representatives from Weiler Engineering requested a workshop to discuss the West Charlotte Stormwater/Water Quality/Environmental Improvement Project that was previously presented to the Committee. After extensive discussion, Mr. Killion made a motion to provide Weiler Engineering the time and opportunity to discuss the West Charlotte Stormwater/Water Quality/Environmental Improvement Project; the motion was seconded by Mr. Armstrong and passed with a vote of 3 for and 2 opposed. The date will be coordinated with Engineering Department and the South Gulf Cove Committees. The Committee requested a copy of the draft agenda prior to the meeting.

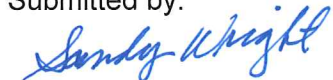
### Citizen Input on MSBU Related Items Only (3 Minute Limit)

- Ms. Slater stated that all South Gulf Cove Committees will be represented at the October 15th meeting.

The next regular meeting is scheduled for Thursday, November 20, 2014 at 10:00 a.m.

The meeting was adjourned at 12:01 p.m.

Submitted by:



Sandy Wright  
Public Works Department

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